ECE Summer 2018 Graduation Deadline Checklist

This is a list of ECE deadlines for graduation. The Graduate School deadlines may be later, but in order to process the paperwork, we require submission by the dates below.

Forms are located outside the Graduate Studies Office (2434 A.V. Williams) or on the Graduate Studies website: www.ece.umd.edu/grad/forms. Submit all forms to the GSO unless otherwise noted.

Students must be registered during the term in which they plan to graduate.

M.S. Non-thesis

July 13, 2018	Apply for graduation on <u>Testudo</u>
June 29, 2018	Submit together:
	1) Approved Program Form
	2) Advisor-approved Plan of Study
	3) M.S. Scholarly Paper Reader Selection Form
August 8, 2018	Submit together:
	1) Certification of Master's Degree Without Thesis Form
	2) Approval of M.S. Scholarly Paper Form and email a copy of your final scholarly paper to
	Maria Hoo (<u>mch@umd.edu</u>).

M.S. Thesis

July 13, 2018	Apply for graduation on <u>Testudo</u>
June 29, 2018	Submit together:
	1) Approved Program Form
	2) Advisor-approved <u>Plan of Study</u>
No later than	Submit the Nomination of Thesis Committee Form. (Committee Form must be submitted at least six
June 29, 2018	weeks before scheduled defense.)
No later than	Special member nominations must be submitted no later than when you submit the Nomination of
June 29, 2018	Thesis Committee form (above). Consult with the GSO in advance for nomination instructions.
2 Weeks Prior to	Email Maria Hoo (mch@umd.edu) the date, time, and location of the defense as well as the thesis
Defense	abstract for posting.
August 8, 2018	Advisor must submit Report of Examining Committee Form.
August 10, 2018	1. Electronically submit thesis.
	2. Submit Electronic Thesis and Dissertation Publication Form to the Registrar (registrar-
	graduate@umd.edu).

Doctoral Students

July 13, 2018	Apply for graduation on Testudo
No later than	Submit Nomination of Dissertation Committee Form. (Committee Form must be submitted at least
May 25, 2018	six weeks before scheduled defense.)
No later than	Special member nominations must be submitted no later than when you submit the Nomination of
May 25, 2018	Dissertation Committee form (above). Consult with the GSO in advance for nomination instructions.
2 Weeks Prior to	Email Maria Hoo (mch@umd.edu) the date, time, and location of the defense as well as the
Defense	dissertation abstract for posting.
July 25, 2018	Advisor must submit Report of Examining Committee Form.
July 27, 2018	 Electronically submit <u>dissertation</u>.
	2. Submit Electronic Thesis and Dissertation Publication Form to the Registrar (registrar-
	graduate@umd.edu).

All Students - Department Requirements

Prior to graduation	Submit an up-to-date CV or resume to Maria Hoo (mch@umd.edu).
Prior to graduation	Complete the online exit survey.