

## ECE Spring 2021 Graduation Deadline Checklist

This is a list of ECE deadlines for graduation. The Graduate School deadlines may be later, but in order to process the paperwork, we require submission by the dates below.

Forms are located outside the Graduate Studies Office (2434 A.V. Williams) or on the Graduate Studies website: <https://ece.umd.edu/graduate/current-students/advising-support/forms>. Submit all forms to Maria Hoo at [mch@umd.edu](mailto:mch@umd.edu) unless otherwise noted.

Students must be registered during the term in which they plan to graduate.

### M.S. Non-thesis

February 5, 2021	<b>Apply for graduation on <a href="#">Testudo</a></b>
February 24, 2021	Submit together: <ol style="list-style-type: none"> <li>1) <a href="#">Approved Program Form</a></li> <li>2) <b>Advisor-approved <a href="#">Plan of Study</a></b></li> <li>3) <a href="#">M.S. Scholarly Paper Reader Selection Form</a></li> </ol>
April 20, 2021	Submit together: <ol style="list-style-type: none"> <li>1) <a href="#">Approval of M.S. Scholarly Paper Form</a> and email a copy of your final scholarly paper to Maria Hoo (<a href="mailto:mch@umd.edu">mch@umd.edu</a>).</li> </ol>

### M.S. Thesis

February 5, 2021	<b>Apply for graduation on <a href="#">Testudo</a></b>
February 24, 2021	Submit together: <ol style="list-style-type: none"> <li>1) <a href="#">Approved Program Form</a></li> <li>2) <b>Advisor-approved <a href="#">Plan of Study</a></b></li> </ol>
No later than February 24, 2021	Submit the <a href="#">Nomination of Thesis Committee Form</a> . (Committee Form must be submitted at least six weeks before scheduled defense.)
No later than February 24, 2021	Special member nominations must be submitted no later than when you submit the Nomination of Thesis Committee form (above). Consult with the GSO <i>in advance</i> for nomination instructions.
2 Weeks Prior to Defense	Email Maria Hoo ( <a href="mailto:mch@umd.edu">mch@umd.edu</a> ) the date, time, and location of the defense as well as the thesis abstract for posting.
2 Weeks Prior to Defense	Advisor must submit <a href="#">Request for Electronic Report of Examining Committee Form</a> .
April 20, 2021	<ol style="list-style-type: none"> <li>1) Electronically submit <a href="#">thesis</a>.</li> <li>2) Submit <a href="#">Electronic Thesis and Dissertation Publication Form</a> to the Registrar (<a href="mailto:registrar-graduate@umd.edu">registrar-graduate@umd.edu</a>).</li> </ol>

### Doctoral Students

February 5, 2021	<b>Apply for graduation on <a href="#">Testudo</a></b>
No later than February 16, 2021	Submit <a href="#">Nomination of Dissertation Committee Form</a> . (Committee Form must be submitted at least six weeks before scheduled defense.)
No later than February 16, 2021	Special member nominations must be submitted no later than when you submit the Nomination of Dissertation Committee form (above). Consult with the GSO <i>in advance</i> for nomination instructions.
2 Weeks Prior to Defense	Email Maria Hoo ( <a href="mailto:mch@umd.edu">mch@umd.edu</a> ) the date, time, and location of the defense as well as the dissertation abstract for posting.
2 Weeks Prior to Defense	Advisor must submit <a href="#">Request for Electronic Report of Examining Committee Form</a> .
April 20, 2021	<ol style="list-style-type: none"> <li>1) Electronically submit <a href="#">dissertation</a>.</li> <li>2) Submit <a href="#">Electronic Thesis and Dissertation Publication Form</a> to the Registrar (<a href="mailto:registrar-graduate@umd.edu">registrar-graduate@umd.edu</a>).</li> </ol>

### All Students - Department Requirements

Prior to graduation	Submit an <b>up-to-date CV or resume</b> to Maria Hoo ( <a href="mailto:mch@umd.edu">mch@umd.edu</a> ).
Prior to graduation	Complete the <a href="#">online exit survey</a> .