## **ECE Fall 2022 Graduation Deadline Checklist**

This is a list of ECE deadlines for graduation. The Graduate School deadlines may be later, but in order to process the paperwork, we require submission by the dates below.

Forms are located outside the Graduate Studies Office (2434 A.V. Williams) or on the Graduate Studies website: <u>https://ece.umd.edu/graduate/current-students/advising-support/forms</u>. Submit all forms to Maria Hoo at <u>mch@umd.edu</u> unless otherwise noted.

Students must be registered during the term in which they plan to graduate.

### M.S. Non-thesis

September 12, 2022	Apply for graduation on Testudo
September 28, 2022	Submit together:
	1) Approved Program Form
	2) Advisor-approved <u>Plan of Study</u>
	3) M.S. Scholarly Paper Reader Selection Form
December 1, 2022	Submit together:
	1) Approval of M.S. Scholarly Paper Form and email a copy of your final scholarly paper to
	Maria Hoo ( <u>mch@umd.edu</u> ).

# M.S. Thesis

September 12, 2022	Apply for graduation on Testudo
September 28, 2022	Submit together:
	1) Approved Program Form
	2) Advisor-approved <u>Plan of Study</u>
No later than	Submit the Nomination of Thesis Committee Form. (Committee Form must be submitted at least six
September 28, 2022	weeks before defense.) To request permission for remote participation, complete this form.
No later than	Special member nominations must be submitted no later than when you submit the Nomination of
September 28, 2022	Thesis Committee form (above). Consult with the GSO <i>in advance</i> for nomination instructions.
2 Weeks Prior to Defense	Email Maria Hoo ( <u>mch@umd.edu</u> ) the date, time, and location of the defense as well as the thesis abstract for posting.
December 7, 2022	Electronically submit <u>thesis</u> . Final date for thesis committees to sign Electronic <b>Report of Examining</b> <b>Committee Form.</b>

### **Doctoral Students**

September 12, 2022	Apply for graduation on Testudo
No later than	Submit the Nomination of Thesis Committee Form. (Committee Form must be submitted at least six
September 20, 2022	weeks before defense.) To request permission for remote participation, complete this form.
No later than	Special member nominations must be submitted no later than when you submit the Nomination of
September 20, 2022	Dissertation Committee form (above). Consult with the GSO <i>in advance</i> for nomination instructions.
2 Weeks Prior to	Email Maria Hoo (mch@umd.edu) the date, time, and location of the defense as well as the
Defense	dissertation abstract for posting.
November 11, 2022	Electronically submit dissertation. Final date for dissertation committees to sign Electronic Report of
	Examining Committee Form.

### All Students - Department Requirements

Prior to graduation	Submit an <b>up-to-date CV or resume</b> to Maria Hoo (mch@umd.edu).
Prior to graduation	Complete the <u>online exit survey</u> .